

**KMEA Board Meeting
July 26, 2014
Friends University, Wichita, Ks.**

AGENDA	DISCUSSION	FOLLOWUP
I. Call to Order	President Avian Bear called the Kansas Music Educators Association Board Meeting to order.	
II. Approval of Minutes	<p>Minutes from the June 2014 board meeting were reviewed by all present.</p> <p>The following motion was made by Joel Gittle:</p> <p><i>I move to approve the minutes from the June Board Meeting.</i></p> <p>No discussion</p>	<p>The minutes are available to view on the KMEA website.</p> <p>The motion was seconded by Curtis Mulvenon.</p> <p>Motion passes unanimously.</p>
III. Introductions and Announcements	<p>President Avian made the following announcements:</p> <p>Upcoming Events & Deadlines</p> <ul style="list-style-type: none"> ▪ August 1st – KMR Deadline ▪ September 28-29 – KCOMTEPS, Senseney Music & Wichita State ▪ October 1st – Deadline Clinic Proposal Forms ▪ October 1st – KMR Deadline for District President’s Article ▪ October 1st – All KMEA Awards due to Craig Manteuffel ▪ October 4th – 2015 ISW Scheduling Meeting (Friends University) ▪ October 26-29 – NAFME National Honor Ensembles at the National Convention, Nashville, TN <p>ISW 2015</p> <ul style="list-style-type: none"> • James South, Southwestern Division President will be in attendance. • The President’s Concert will present the “Boston Brass.” 	

<p>III. Introductions and Announcements (continued)</p>	<ul style="list-style-type: none"> • Performance Group Letters go out this weekend. <p>NAfME</p> <ul style="list-style-type: none"> ▪ The executive council visited with Kansas Legislators on Capitol Hill attended the National Assembly. ▪ 34 Kansas All-State students auditioned for All-National Groups. ▪ 2 Kansas students were chosen for All-American Army Marching Band
<p>IV. KMEA BOARD REPORTS</p>	
<p>IV. a – Executive Council</p>	<p><i>Please go to the Board Book for the July Board Meeting to read all reports in full. Only new and or updated notes will be included in the minutes.</i></p> <ul style="list-style-type: none"> • President, <i>Avian Bear</i> – President Avian made two corrections to her report. Jacob Dakon and Selim Giray are the new co-representatives for SMTE, and Lisa Simmelink is the new chair for the Society for General Music • President-Elect, <i>Martha Gabel</i> – Report stands as written. President - Elect Martha noted what a wonderful job Mike Quilling did in setting up appointments and organizing for the Capital Hill Advocacy Day. She again thanked all those who helped with the listening rooms and announced that 44 groups had been selected to perform at the 2014 ISW. • Vice President, <i>Craig Manteuffel</i> – Report stands as written. Vice President Craig finished the revisions of the KMEA handbook, including the addition of a table of contents. He reminded the board about the Facebook group “Kansas Call to A.R.M.S” and requested they continue promoting the group in their districts and in their schools. • Executive Director, <i>John Taylor</i> – Report stands as written. Dr. Taylor highlighted several aspects of his report. He is checking into the current financial status of the KMEA fund in order to ascertain whether or not it can fully fund the 5 KMEA scholarships. He noted that if the board accepts the three forms for which he is seeking motions today, he could begin pursuing the applications for tax-exempt status for the organization. Dr. Taylor also mentioned that he met with three of the five district executive directors, and they have begun discussing creating opportunities to better train the presidents with whom they work. He also noted that all the books

IV. a – Executive Council (continued)	are complete for the year, the 2015 ISW is completely booked, and thanked the KMEA employees for their hard work.
IV.b – Presidents	<ul style="list-style-type: none"> • Northeast District President, <i>Curtis Melvenon</i> – Report stands as written. • Southeast District, <i>Mark Gard</i> – Report stands as written. Mark added that he is thrilled about the SE District student who has been selected to the Marine Band. • North Central District, <i>Bob Haselhuhn (given by Joel Gittle)</i> – Report stands as written. Joel noted that the NC District has adopted a new band audition procedure modeled after the NE District’s procedure. He also announced the implementation of a new KMEA pre-audition day that will be held in Manhattan to assist students who will be taking the KMEA live auditions. • South Central District, <i>Shawn Knopp</i> – Shawn made the following additions to his report: the SC District Women’s Chorus clinician will be Brad Kauffman; the Mixed Chorus clinician will be Tom Wine; the Orchestra clinician will be Russell Berlin. • Northwest District, <i>Vesta Jo Still (given by Stacey Willimas)</i>– Report stands as written. Stacey expressed the intent to reach out to the many new teachers in the NW District this year, in an effort to get them involved and keep them informed. • Southwest District, <i>Lynn Unruh</i> – Report stands as written. • NAFME Collegiate, <i>Erin Funk</i> – Report stands as written. Erin thanked Martha Gabel for agreeing to speak at the KCOMTEPS convention in October. She also thanked the executive board for allowing her to attend the Hill Day with them. President Avian noted that Erin was an exceptional representative for Kansas collegiate students while in Washington D.C.
IV. c – Administrative Personnel	<ul style="list-style-type: none"> • Festival Ensembles Manager, <i>Randy Fillmore</i> – Report stands as written. Randy announced that all audition materials are available online by May 1 and sometimes earlier. He also said he is working on writing the state guidelines for auditions and will be in contact with the band, choir, and orchestra groups to align the guidelines. He announced that the live auditions date is January 10 at Salina Central. Randy also presented a 12-year rotation draft for the KMEA ISW All-State Performance Groups. • Web & Technology Manager, <i>Troy Johnson</i>, - Report stands as written. Troy mentioned his continued efforts to work with NAFME

IV. c – Administrative Personnel (continued)	on gaining access to Kansas’s data for the purpose of member registration and online voting for the next KMEA President-Elect. He also indicated that he is working first on voting at the state level before trying to tackle the district level. President Avian thanked Troy for all the work he does for KMEA.
IV.d KMEA Advisory Board	<ul style="list-style-type: none"> • Festivals, <i>Dana Hamant</i> – Report stands as written. Dana met with the nine people selected to serve as judges in the new effort to develop an adjudicator training of KSHSAA music events. He expressed the hope that many young and new teachers will attend the presentation on Thursday of the ISW. Once that session has occurred, they will be editing the video and audio recordings to create a concise training that can be completed online. Reggie Romine was in attendance and noted that he is thrilled the KMEA is working with KSHSAA in order to establish this training.
IV.e – Affiliate Organizations	<ul style="list-style-type: none"> • KCDA, <i>Laura VanLeeuwen</i> – Report stands as written. Laura announced that KCDA had record attendance at their summer convention with 190 registrants. She added that the KCDA Choir Clinician for the ISW, Meredith Bowen, has been booked. • KBA, <i>Dennis Kerr (given by Brett Martinez)</i> – Report stands as written. Brett emphasized that KBA is seeking feedback from band directors on their proposal for a marching band competition. He noted that the proposal is available on the KBA website, and input can be directed to Dennis Kerr, Brett Martinez, or Randy Fillmore. • KASTA, <i>Eric Crawford</i> – Report stands as written. • KMEK, <i>Lauren Hirsh</i> – Report stands as written. Lauren noted that the new board met for the first time in June and is launching an outreach to elementary teachers beyond the Wichita metro-area. She hopes to partner with KOC and KMEA in engaging elementary teachers. Lauren highlighted that about 60 people took Kodaly levels 1-3 this summer at WSU. • Kansas Orff, <i>Greg Gooden</i> – Report stands as written. Greg announced that the new Kansas Orff board would meet this week, and their national conference is November 6-8 in Nashville. He expressed an interest in expanding their membership and plans to work with Heart of America. •
V. OLD BUSINESS	
V. a – NE District Split Committee Recommendation	President Avian re-distributed the county breakdown of the NE District, which was created by the NE District Split Committee, chaired by Chad Coughlin, which was presented at the June Board Meeting.

V. b – Other	None	
VI. NEW BUSINESS		
VI. a – Candidates for President-Elect	<p>The following motion was made Lynn Unruh:</p> <p><i>I move to accept Joel Gittle and Gretchen Bixler as KMEA President-Elect Candidates for the 2015 ISW election.</i></p> <p>No discussion</p>	<p>The motion was seconded by Shawn Knopp</p> <p>Motion passes unanimously</p>
VI. b – NE District Split Recommendation	<p>Having had time from June to the present to discuss the split among the districts, the splitting of the NE District by counties was brought to a vote.</p> <p>The following motion was made by Curtis Mulvenon:</p> <p><i>I move to accept the county divisions for the Northeast District split, as recommended by the committee.</i></p> <p>No Discussion</p>	<p>The motion was seconded by Mark Gard.</p> <p>Motion passes unanimously.</p>
VI. c – Length of office term for NAfME Collegiate President	<p>President Avian described an issue that arises in the Collegiate representative’s term of office. In the current set-up, there is no overlap when one president takes over from another, so there is not time for a new president learn the ins and outs of the position. She thanked Erin and past-president Billy Wicks for brainstorming a new start and end term date that will help with this transition.</p> <p>The following motion was made by Erin Funk:</p> <p><i>I move to recommend a NAfME Collegiate bylaw change to adjust the term of the NAfME Collegiate President to July1 –June 30.</i></p> <p>No Discussion</p>	<p>The motion was seconded by Joel Gittle.</p> <p>Motion passes unanimously.</p>
VI. d – Investment Policy	<p>After meeting with KMEA’s lawyer and CPA, Dr. Taylor brought proposals for three new KMEA policies that will help the organization stay in good shape with the IRS and to aid in possibly getting a Tax-Exempt status. The following motion was made by Mark Gard:</p>	

<p>VI. d – Investment Policy (continued)</p>	<p><i>I move to approve the Investment Policy Statement as submitted.</i></p> <p>No discussion</p>	<p>The motion was seconded by Stacey Williams.</p> <p>Motion passes unanimously.</p>
<p>VI. e – Records Retention Policy</p>	<p>The following motion was made by Joel Gittle:</p> <p><i>I move to approve the Records Retention Policy as submitted.</i></p> <p>No discussion</p>	<p>The motion was seconded by Curtis Mulvenon.</p> <p>Motion passes unanimously.</p>
<p>VI. f – Records and Emergency Contingency (REC) Policy</p>	<p>The following motion was made by Stacey Williams:</p> <p><i>I move to approve the Records and Emergency Contingency Policy as submitted.</i></p> <p>No discussion</p>	<p>The motion was seconded by Curtis Mulvenon.</p> <p>Motion passes unanimously.</p>
<p>VI. g – Financial Repot</p>	<p>Dr. Taylor gave his yearly report as to the financial status of the organization. He explained the KMEA philosophy for how it should functions, went over the investments, and noted that he would be e-mailing all of the voting members a copy of the IRS 990 form.</p> <p>The following motion was made by Shawn Knopp:</p> <p><i>I move to accept the Financial Report for the 2013-2014 fiscal year.</i></p> <p>No discussion</p>	<p>The motion was seconded by Erin Funk.</p> <p>Motion passes unanimously.</p>
<p>Vi. h – Composition Competition</p>	<p>Jeff Jordan, the Composition Competition chair, provided a plan to President Avian for additional sub-categories in the areas students can submit compositions. He indicated that these categories would aid in providing appropriate feedback and would help set better standards for differently sized groups and differently orchestrated groups.</p> <p>The following motion was made by Curtis Mulvenon:</p>	<p>The motion was seconded by</p>

<p>Vi. h – Composition Competition (continued)</p>	<p><i>I move to give permission for the Composition Competition chair to develop the competition categories using the guidelines as submitted.</i></p> <p>No discussion</p>	<p>Stacey Williams.</p> <p>Motion passes unanimously.</p>
<p>VII. RECAP AND ADJOURNMENT</p>		
<p>VIII. Recap and Adjournment</p>	<p>As there were no other issues brought before the board at this time, it was moved by Shawn Knopp to adjourn the July 2014 KMEA Board Meeting. The motion was seconded Stacey Williams. Motion passes unanimously.</p>	